

**Regular Meeting  
Pines School  
January 9, 2018**

The School Board President, Suzette Cooley-Sanborn called the meeting to order at 4:01 p.m. via conference call. Other board members present were Terri Antonetti, Jeff Liedel, Julie Maynard and Cindy Riker. The teacher, Wendy Spray, was present. Public present was Char McLaren.

Terri Antonetti made a motion to approve the agenda. The motion was seconded by Julie Maynard. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.

Julie Maynard made a motion to approve the minutes from the regular meeting of December 14, 2017. The motion was seconded by Terri Antonetti. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.

This being an organizational meeting the election of officers was next.

- Cindy Riker made a motion to nominate Suzette Cooley-Sanborn as President. The motion was seconded by Jeff Liedel. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.
- Cindy Riker made a motion to nominate Julie Maynard as Vice President. The motion was seconded by Terri Antonetti. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.
- Julie Maynard made a motion to nominate Cindy Riker as Secretary/Treasurer. The motion was seconded by Terri Antonetti. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.

**Teacher Report:**

- Wendy has ordered MobyMax. Cost was \$204, which is covered by REAP.
- Pictures are being taken tomorrow, January 10<sup>th</sup>.
- Kaitlyn has been working on converting the DVDs to CDs. It's a long process.
- This coming Friday is the last NSGX class in the Soo. Discussion about choices of flying off due to anticipated weather conditions. Since it is the last class, the board would like to make every effort for Wendy to get there.
- With the exception of Oriental Trading, new book and supplies have arrived.

**Instructional Specialist Services (Brindley):**

- No report. Lindsay will be visiting on January 26<sup>th</sup>. Will meet with her then.

**Communication:**

- None

**Visitors:**

- None

**Committee Reports:**

- None

### Old Business

- Public Dropping off Items for Distribution to Students: Wendy explained to the board how some people would drop off “goodies” for distribution to the students. For whatever reason, there have been situations where there was not enough for each student. Wendy has informed individuals that there were more students and would suggest spreading it equally. And in most cases those people have been very cooperative. However, on occasion, a person is unwilling to do that. The Board will leave this up to the teacher’s discretion. Our recommendation is that if an individual is unwilling to redistribute, then all will be sent back.
- 3D Printer & Education: It is set up and Kaitlyn has been making items with it. We informed Wendy to have Kaitlyn let us know, if she needed additional supplies.
- Internet Services/Technology Contract: We reviewed the email from Jason Kronemeyer. Suzette will contact Dan with questions. She will attempt to set up a conference call. If not an option, Jeff has volunteered to go to the ISD and get some answers.
- School Pictures: Tomorrow.

### New Business:

- Organizational motion:  
Cindy Riker made a motion to maintain all prior organizational policies, i.e., retain Citizens National Bank and First Community Bank as depositories for school funds, to hold the school board meetings on the second Tuesday of each month at the Pines School at 4pm, to retain our current check signing policy, which are all board members authorized to sign with a minimum signature requirement of one person, to retain our contractual signature policy which allows the President and Secretary to sign contracts and agreements, and to allow the secretary to sign purchase orders. The motion was seconded by Terri Antonetti. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.
- Millage/L4029: Jeff and Cindy will meet on Thursday to review the form(s) and make certain they have been completed correctly.
- Fire/tornado/lockdown drills: Reviewed the package and process with Wendy and the Board. Cindy Riker will contact Brandon Schlund, Fire Chief, about a visit to the school. She will also mention to him that the prior Chief took our fire extinguishers and didn’t return them.
- Teacher’s aide 90 day review: Julie and Jeff will work on Kaitlyn’s review. Positive feedback.
- 2016-2017 Audit: Review with the Board. Some questions on page 20.
- School Policy on School Closure: We do not have a policy. We close if there is no power. Other closures are as needed. Some examples would be, no teacher, no students or emergency cleaning.
- Foster Care Transportation: Jeff Liedel explained to the Board the requirements for reimbursement between schools and/or districts.
- Hungerford Contract: Terri Antonetti made a motion to extend the contract with the auditors for an additional 2 years. Julie Maynard seconded the motion. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.
- Checks/Envelopes: Cindy Riker explained to the Board that we are almost out of checks and envelopes. Julie Maynard made a motion to order new checks and envelopes not to exceed \$300. Terri Antonetti seconded the motion. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.
- Post approval on sink faucet: The sink would not quite leaking. We had Gary Dynes replace the faucet. His total charge was \$180. Jeff Liedel made a motion to post approve this expense. The motion was seconded by Julie Maynard. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.



**New Business (Continued)**

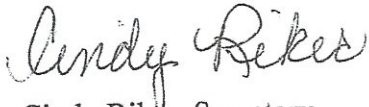
- Grants/REMC: Loren Gibbons has some information about us getting grants for REMC. I told the Board that we get charged for REMC. I will get back to Suzette on how much the charge is.

**Financial Report:**

- The financial reports were reviewed. Julie Maynard made a motion to approve the bills and transfer \$10,000.00 from savings to checking. The motion was seconded by Terri Antonetti. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.

There being no further business the meeting was adjourned at 5:35 p.m.

Respectfully submitted,



Cindy Riker, Secretary  
Bois Blanc Pines School Board